

PPTA Tāmaki Makaurau Auckland Regional Management Committee

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REGIONAL CONSTITUTION

NGĀ KAUPAPA O TE ROHE

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NGĀ UPOKO | ARTICLES

TE INGOA | NAME

1. The name of the Region shall be the Tāmaki Makaurau Auckland Region (hereinafter “the Region”) of the New Zealand Post Primary Teachers’ Association Incorporated (hereinafter “the Association”).

TE WHAKAMĀRAMATANGA | INTERPRETATION

2. These are as defined by Rules 3(a), 3(b) and 24(ii) of the Association’s Constitution.

NGĀ KORONGA | OBJECTS

3. The objects of the Region shall be the objects of the Association as defined in Rule 4 of the Association’s Constitution.

NGĀ ROHEROHE | BOUNDARIES

4. The boundaries of the Region shall be as follows:
 - a. The northern boundary shall be a straight line from North Head on the Kaipara Harbour entrance to the entrance to the Mahurangi Harbour.
 - b. The southern boundary shall be from the entrance to Manukau Harbour in a straight line to the junction of Roscommon and Wiri Roads; then following Wiri Road, Station Road and Redoubt Road to the junction with Murphys Road; then in a straight line to the entrance to Mangemangeroa Creek.
5. Any change in the above boundaries which may be desired by the Region or by any branch or group of branches within the Region shall be referred to the Executive for determination in terms of Rule 21 of the Constitution of the Association.

TE WHAKARAU | MEMBERSHIP

6. The Region:
 - a. shall have its membership open to all Branches and members thereof situated within the regional boundaries as determined by the Executive and described in Rule 4 (i) hereof; and
 - b. Shall have its membership open only to members of the Association.

7. The names of the Branches which are entitled to membership of the Region shall be as set out in the First Schedule of these Rules subject to additions or deletions according to Rules 13 or 20 of the Association's Constitution.

TE MANA O TE ROHE | POWERS AND DUTIES

8. The Region shall have the following powers and duties:
 - a. to support and assist the Association in furthering the Objects of the Association as defined in Rule 3 of this Regional Constitution; and
 - b. to supervise the affairs and safeguard the interest of all members and branches within its particular Region; and
 - c. to form a link between its branches and between its branches and the Executive and to form links between the Wards of Tāmaki Makaurau Auckland; and
 - d. to discuss matters referred to it by the Executive; and
 - e. to consider remits from branches within its Region and to forward such remits to the Executive if approved by the regional organisation; and
 - f. to elect representatives to the Annual Conference of the Association as provided for in Rule 53 (ii) of the Association's Constitution and to Special Conferences of the Association as provided for in Rule 60 of the Association's Constitution; and
 - g. to originate discussions and stimulate interest in all matters concerned with education in general and with secondary and technical education in particular; and
 - h. to control any monies assigned to the Region by the Executive for the financing of its activities; and
 - i. to make all necessary and consequential arrangements for the functions above mentioned and to appoint committees and agents and to delegate to such committees and agents all or any of its powers and duties without prejudice to the superior authority and responsibility of the Executive in regard to all affairs of the Association; and
 - j. to supply to the Executive before the thirty-first day of May each year a report on its activities for the previous year.

TE HUI Ā-TAU | ANNUAL MEETING

9. The Region shall hold its Annual Meeting before the fifteenth day of March each year.
10. Written notice of the meeting stating the date, time and place thereof shall be given by the Secretary to all branches within the Region at least fourteen days before the date fixed for any such meeting.
11. The following substantive business shall be transacted at the Annual General Meeting:

- a. The adoption of the Annual Report of the Regional Committee for the previous Association year; and
 - b. the reception of the statement of financial performance and the statement of the financial position of the Region for the previous financial year; and
 - c. a declaration as to the election of the various officers; and
 - d. any business which may be brought forward by the committee and by branches or members of the region.
12. The Annual General Meeting shall be conducted in accordance with the Standing Orders contained in the second schedule to the Constitution of the Association.

NGĀ HUI | GENERAL MEETINGS

13. General Meetings of the Regional Organisation shall be held at such times as the Regional Committee shall determine but not less than once in each school term. Such General Meetings shall be open to all members within the region.
14. At each General Meeting the Regional Committee shall present for approval a report on the activities of the Committee since the previous General Meeting including a financial report and statement of accounts.
15. Any member within the region shall have the right to attend, and speak at any General Meeting.
16. The Secretary shall give to each branch within the region at least fourteen days before any General Meeting written notice of the date, time and place of the General Meeting together with the items of business to be transacted at the meeting.
17. All General Meetings shall be conducted in accordance with the Standing Orders contained in the Second Schedule to the Constitution of the Association.
18. At any General Meeting members representing no fewer than fifteen branches shall form a quorum competent to transact the business of the meeting.
19. Voting at any General Meeting shall be by declaration on the voices or on a show of hands as is necessary and shall be taken and declared in accordance with the procedures set down in Rules 9, 10, 12 and 13 of the Second Schedule of the Constitution of the Association.
20. Where a ballot is called for, such votes shall be exercised in person only and the votes counted and recorded.

TE RŌPŪ WHAKAHAERE | REGIONAL COMMITTEE

21. The Regional Committee (hereinafter "the TMAC") shall consist of:
 - a. Members of the Executive teaching in or representing this region who shall be regional vice-chairpersons by right of office; and
 - b. any Te Huarahi Maori Motuhake members within this Region; and

- c. those elected under Rule 8(f) herein and those people shall be the office holders of the Region.
- 22. The TMAC shall normally take full responsibility for the administration of the affairs of the Region, shall have all such powers as the Region itself has and may appoint committees and agents and delegate to such committees and agents all or any of its powers and duties.
- 23. The TMAC shall meet in such times and such places as determined expedient by the Region, but shall meet at least quarterly.
- 24. The TMAC shall be formally known as the Management Committee of the PPTA Tāmaki Makaurau Auckland Region, which shall be abbreviated as TMAC (being “Tāmaki Makaurau Auckland Committee”).

NGĀ KŌWHIRITIA | ELECTION OF OFFICERS

- 25. During Term Four, the Region shall by notice in writing to each branch call for nominations in writing for the next Association year.
- 26. Each nomination shall contain the name and branch of the member nominated together with the signatures of the proposer, the seconder and the person nominated.
- 27. Voting shall be by secret ballot within branches in accordance with Rules 70, 71, 72 and 75 (iv) of the Association’s Constitution
- 28. The Region shall appoint a Returning Officer who shall not be a member of the Association and who shall have complete control over the election in accordance with these rules and those of the Association, in particular Rule 26.
- 29. The election results shall be declared before the beginning of the next Association year.
- 30. Positions declared vacant by the Secretary shall be filled by election at the Annual General Meeting. Any positions that remain vacant shall be appointed by the Regional Committee.
- 31. The persons declared to be elected shall assume office on the first day of the next Association year, being the first day of February.

NGĀ KAIWHAKAHAERE | OFFICERS

- 32. The various Officers of the Region shall be the following:
 - a. Regional Chairperson; and
 - b. Deputy Regional Chairperson; and
 - c. Regional Secretary; and
 - d. Regional Treasurer; and
 - e. the various chairpersons of the various duly established Wards of the Region; and

- f. Te Reo-a-Rohe; and
- g. an Establishing Teacher Representative (who shall be an establishing teacher); and
- h. a Women's Coordinator (who shall be a woman); and
- i. a Pasifika Co-ordinator (who shall be of Pasifika descent) and other such members as shall be determined by the Region; and
- j. any such other roles as may time-to-time be established by the Region following due process.

33. The Chairperson shall be Chairperson of the Region and Chairperson of the Regional Committee and shall be responsible for the general supervision of the affairs of the Region.

- a. The Regional Chairperson shall be an ex-officio member of any subcommittee established by the TMAC and of any Ward Committee or any subcommittee thereof.

34. The Deputy Chairperson shall assist the Chairperson in their duties as determined by the Regional Chairperson and in the absence of the Chairperson shall be appointed to act as Chairperson of the Region.

35. The Secretary shall act as Secretary of the Region and of the Regional Committee, and:

- a. shall conduct all correspondence between the Region and the General Secretary and between the Region and its member branches; and
- b. shall see that all meetings, notices, returns and other acts and things required by these Rules or by the Executive are duly summoned, given and done; and
- c. shall not later than the fifteenth day of February in each year forward to the General Secretary a statement of the names of the officers of the Region for the next Association year; and
- d. shall not later than the thirty-first day of July in any year forward to the General Secretary the names of the representatives of the Region for the Annual Conference to be held in that year together with any remits from the Region for consideration at the Annual Conference; and
- e. shall not later than the thirty-first day of May forward to the General Secretary a copy of the Annual Report of the Region for the previous Association year; and
- f. such undertake any such additional duties as directed by a resolution of the Regional Committee or by a resolution at any ordinary or extra-ordinary general meeting of the Region.

36. The Treasurer shall act as Treasurer of the Region and of the funds of the Regional Committee, and:

- a. shall receive all moneys on behalf of the Region, issue receipts on behalf of the Region for such moneys, and shall ensure that all such moneys are deposited in an account(s) in a registered bank which is in the name of

the Tāmaki Makaurau Auckland Region of the New Zealand Post Primary Teachers' Association; and

- b. shall disburse monies on behalf of the Region in accordance with the authorities established by the Region and by the Executive and shall obtain the receipt or signature of the payee for all disbursements made; and
- c. shall keep all necessary books of account; and
- d. shall after the close of each financial year draw up a statement of income and expenditure and balance sheet for the year just ended; and
- e. shall not later than the fifteenth day of April in each year forward to the General Secretary a copy of the statement of account for the previous financial year and an Auditors Bank Confirmation Report for the bank accounts held by the Regional Organisation together with a budget for the then current financial year; and
- f. shall undertake any such additional duties as directed by a resolution of the Regional Committee or by a resolution at any ordinary or extra-ordinary general meeting of the Region.

37. The Ward Chairpersons shall act as representatives to the Regional Committee of those members in their respective wards, and in addition to those duties outlined in Rules 45 to 54 herein:

- a. shall coordinate the activities of the Association in their respective wards; and
- b. shall advocate for and on behalf of those members in all activities of the Region; and
- c. shall undertake such activities for and on behalf of those members as may be directed by a resolution of the Regional Committee or by a resolution at any ordinary or extra-ordinary general meeting of the Region.

38. The Te Reo-a-Rohe shall act as representatives to the Regional Committee of those members in the Region who are of Māori descent and:

- a. shall advocate for and on behalf of those members in all activities of the Region; and
- b. shall undertake such activities for and on behalf of those members as may be directed by a resolution of the Regional Committee or by a resolution at any ordinary or extra-ordinary general meeting of the Region.

39. The Establishing Teacher Coordinator(s) shall act as representatives to the Regional Committee of those members in the Region who are Establishing Teachers and:

- a. shall advocate for and on behalf of those members in all activities of the Region; and

- b. shall undertake such activities for and on behalf of those members as may be directed by the Regional Committee or by a resolution at any ordinary or extra-ordinary general meeting of the Region.
- 40. The Women's Coordinator(s)** shall act as representatives to the Regional Committee of those members in the Region who are or identify as women and:
- a. shall advocate for and on behalf of those members in all activities of the Region; and
 - b. shall undertake such activities for and on behalf of those members as may be directed by the Regional Committee or by a resolution at any ordinary or extra-ordinary general meeting of the Region.
- 41. The Pasifika Coordinator(s)** shall act as representatives to the Regional Committee of those members in the Region who identify as Pasifika and:
- a. shall advocate for and on behalf of those members in all activities of the Region; and
 - b. shall undertake such activities for and on behalf of those members as may be directed by the Regional Committee or by a resolution at any ordinary or extra-ordinary general meeting of the Region.
- 42.** Any additional roles as may from time-to-time be established by the Region following due process shall have their duties determined by the Regional Committee.

NGĀ WEHEWEHENGĀ | WARDS

- 43.** The Tāmaki Makaurau Auckland Region shall be divided into four wards.
- 44.** The following shall be the formal names of the various wards:
- a. **Te Raki Paewhenua**, which may be alternatively referred to as the Northern Ward; and
 - b. **Tāmaki ki te Hauāuru**, which may alternatively be referred to as Te Hauāuru Ward or the Western Ward; and
 - c. **Tāmaki ki te Rāwhiti**, which may alternatively be referred to as Te Rāwhiti Ward or the Eastern Ward; and
 - d. **Tāmaki ki te Tonga**, which may alternatively be referred to as Te Tonga Ward or the Southern Ward.
- 45.** The following shall be the boundaries of the various wards:
- a. Te Raki Paewhenua Ward is bounded in the north by a straight line from North Head on the Kaipara Harbour entrance of the Mahurangi Harbour; and in the south by a straight line from the South Head of the Kaipara Harbour to the mouth of the Kaipara River; then in a straight line to Herald Island then in a straight line to Kauri Point and then to North Head at Devonport.
 - b. Te Hauāuru Ward is bounded in the north by a straight line drawn from the South Head of the Kaipara Harbour to the mouth of the Kaipara River;

then in a straight line to Herald Island; then in a straight line to Pollen Island and then the shoreline of the Waitemata Harbour to Curran Street; and in the east by Curran Street, Jervois Road, Ponsonby Road, Newton Road and Dominion Road, then along Balmoral Road to the corner of with Sandringham Road; then in a straight line drawn directly to Cape Horn on the Manukau Harbour; and in the south by the Manukau Harbour.

- c. Te Rāwhiti Ward is bounded in the west by Curran Street, Jervois Road, Ponsonby Road, Newton Road and Dominion Road, then along Balmoral Road to the corner of with Sandringham Road; then in a straight line drawn directly to Cape Horn on the Manukau Harbour but north of Mt Albert Road, Campbell Road, and Main Highway; and thereafter in the west by the Southern Motorway as far as the Tamaki River; and in the south by the Otara Creek, Kerwyn Avenue, Springs Road and East Tamaki Road to the junction of Ormiston Road, then along Ormiston Road to Murphys Road; then in a straight line to the entrance to Mangemangeroa Creek; and then in the north by the Waitemata Harbour.
 - d. Te Tonga Ward is south of the boundaries of the Western and Eastern Wards and north of the Region's southern boundary.
- 46.** The various Ward Chairpersons shall be empowered to establish a Ward Committee to assist them in the discharge of their duties.
- a. the Ward Chairperson shall act as Secretary of any such committee established in their ward, and shall report regularly on the activities of any such committee to the TMAC.
- 47.** Such committees shall consist of:
- a. the Ward Chairperson(s) of that ward; and
 - b. the representative of that ward on the national executive; and
 - c. any such other ward officers deemed by a particular Ward Chairperson to be necessary to the efficient operation of the committee, excepting that no person may be appointed Ward Treasurer.
- 48.** Wards shall not be empowered to act contrary to the aims, positions, or duties of the TMAC, the Region, or the Association as a whole; neither shall they be empowered to subdivide themselves into smaller wards nor to federate into larger wards nor to form separate regions nor to join themselves or any part of themselves to another ward or region.
- 49.** At any meeting of any Ward Committee, two members of that committee (one of whom shall be either the Ward Chairperson or the representative of that ward on the national executive) shall form a quorum competent to transact the business thereof.
- 49.** Ward Meetings shall be held at such times and at such places as the Ward Committee shall determine.
- 50.** At each Ward meeting, the Ward Committee shall present for approval a report on the activities of the Ward Committee since the previous Ward Meeting.
- 51.** Any member from another Ward may attend and speak at a Ward meeting with the leave of the Ward Chairperson thereof.

52. The Ward Chairperson(s) shall give to each Branch within the Ward at least fourteen days before any Ward Meeting written notice of the date, time and place of the Ward Meeting together with the items of business to be transacted at the Meeting.
53. All Ward Meetings shall be conducted in accordance with the Standing Orders contained in the Second Schedule to the Constitution of the Association.
54. At any Ward Meeting, members representing no fewer than four branches shall form a quorum competent to transact the business of the meeting.
55. Members of the National Executive representing any Ward within this Region may be employed at any school within the boundaries of the Region as a whole.

NGĀ PŪTEA | FINANCE

56. The sums of money assigned by the Executive to the Region for the conduct of its affairs and activities shall be used by the Region and the Regional Committee in a manner consistent with the conditions which may from time to time be laid down by the Executive.
57. The Region shall not contract or incur any liability without the authority in writing of the General Secretary in accordance with a resolution passed by the Executive and any liability contracted or incurred without such authority shall rest solely with the person or persons responsible for the same as from time to time be laid down by the Executive.

NGĀ MĀNGAI O TE HUIHUI Ā-TAU | CONFERENCE REPRESENTATIVES

58. The Region each year shall elect and appoint representatives to the Annual Conference on the basis set down in Rule 10 (ii) of this constitution and Rules 32 , 53 (ii) and 55 of the Constitution of the Association and the names of such representatives advised to the General Secretary not later than the thirty-first day of July in that year.

TE MĀRAKERAKE | PUBLICITY

59. All publicity statements issued by the Region shall be on behalf of the Region and shall not be on behalf of the National Association unless the prior authority of the Executive has been obtained.
60. All publicity statements issued by the Region shall be authorised by the Regional Chairperson or by a resolution of the Regional Committee.

HONONGA ME ETAHI ATU | AFFILIATION TO OTHER ORGANISATIONS

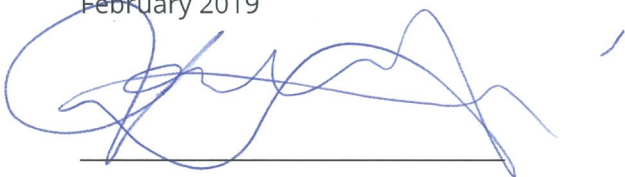
61. The Region shall not become affiliated or bound to any organisation other than the Association without the prior consent of the Executive and any affiliation effected without consent shall be null and void.

TE KAUPAPA-Ā-TURE | CONSTITUTION

62. Every Member of the Region shall be permitted by the Secretary to peruse these Rules and to obtain a copy thereof.
63. Where any dispute arises as to the interpretation or construction of these Rules such dispute shall be determined by the Executive.
64. These Rules shall be subject in all respects to the Rules of the Association and shall be void and of no effect to the extent of their conflict with those Rules.
65. The Region and its Members shall be deemed to submit to and be bound by the Rules of the Association.
66. These Rules or any of them may be amended by resolution of any Annual General Meeting of the Region PROVIDED that at least fourteen (14) days' notice in writing of intention to propose such alteration shall have been given to each Branch within the Region before the meeting at which the proposal is made.
 - a. No proposal for the amendment of or addition to any Rule or Rules shall have been deemed to have been carried at any such meeting unless it shall have been approved by a majority of at least two-thirds of those present and entitled to vote.
67. No alteration of these Rules shall be valid unless approved by the Executive within two (2) calendar months from the date on which such Rules or such alteration were passed or made.

TE WHAKAMANATIA | RATIFICATION

Ratified by the Annual General Meeting of the Tāmaki Makaurau Auckland Region of the New Zealand Post-Primary Teachers' Association Te Wehengarua, held on the 21st day of February 2019



Michael Cabral-Tarry
PPTA Tāmaki Makaurau Auckland Regional Chairperson

TE ĀPITI TUATAHI SCHEDULE 1

The following shall be the various branches of the Tāmaki
Makaurau Auckland Region

1. Albany Junior High School
2. Albany Senior High School
3. Al-Madinah School
4. Aorere College
5. Auckland Girls' Grammar School
6. Auckland Grammar School
7. Auckland Secondary Schools Centre
8. Auckland Seventh Day Adventist High School
9. Avondale College
10. Bailey Road School
11. Balmoral School
12. Baradene College
13. Belmont Intermediate
14. Birkenhead College
15. Botany Downs Secondary College
16. Bruce McLaren Intermediate
17. Bucklands Beach Intermediate
18. Carmel College
19. De La Salle College
20. Edgewater College
21. Elim Christian College
22. Epsom Girls' Grammar School
23. Farm Cove Intermediate
24. Freyberg Community School
25. Glendowie College
26. Glen Eden Intermediate
27. Glenfield College
28. Green Bay High School
29. Hato Petera College
30. Henderson High School
31. Henderson Intermediate
32. Hobsonville Point Secondary School
33. Howick College
34. Howick Intermediate
35. Kaipara College
36. Kedgley Intermediate
37. Kelston Boys' High School
38. Kelston Deaf Education Centre
39. Kelston Girls' College
40. Kelston Intermediate
41. Kia Aroha College
42. Kingsway School

43. Liston College
44. Long Bay College
45. Lynfield College
46. Macleans College
47. Mangere College
48. Marcellin College
49. Marist College
50. Massey High School
51. McAuley High School
52. Michael Park School
53. Mission Heights Junior College
54. Mt Albert Grammar School
55. Mt Roskill Grammar School
56. Murrays Bay Intermediate
57. Northcote College
58. Northern Health School
59. Onehunga High School
60. Orewa College
61. One Tree Hill College
62. Ormiston Junior College
63. Ormiston Senior School
64. Otahuhu College
65. Otahuhu Intermediate
66. Otahuhu School (MTC)
67. Pakuranga College
68. Pakuranga Intermediate
69. Papatoetoe High School
70. Rangeview Intermediate
71. Rangitoto College
72. Remuera Intermediate
73. Rosmini College
74. Rutherford College
75. Sacred Heart College (Auckland)
76. Sancta Maria College
77. Selwyn College
78. Sir Edward Hilary Collegiate Senior School
79. Somerville Intermediate
80. Southern Cross Campus
81. St Dominic's College (Henderson)
82. St Mary's College (Avondale)
83. St Paul's College (Ponsonby)
84. St Peters College (Epsom)
85. Takapuna Grammar School
86. Tamaki College
87. Tangaroa College
88. Te Aho O Te Kura Pounamu
89. Te Atatu Intermediate
90. Te Kura Kaupapa Maori o Hoani Waititi
91. Te Kura Kaupapa Maori o Nga Tapuwae
92. Te Kura Kaupapa Maori o Puau Te Moananui-a-Kiwa

- 93.** Te Kura Kaupapa Maori a Rohe o Mangere
- 94.** Te Kura Kaupapa Maori o Te Raki Paewhenua
- 95.** Te Kura Waipuna
- 96.** Waiheke High School
- 97.** Wairau Intermediate
- 98.** Waitakere College
- 99.** Wesley Intermediate
- 100.** Western Springs College Ngā Puna o Waiorea
- 101.** Westlake Boys' High School
- 102.** Westlake Girls' High School
- 103.** Whangaparaoa College
- 104.** Zayed College for Girls